

Minutes of the Swimming New Zealand 124th Annual General Meeting

*Held at the Brentwood Hotel
16 Kemp Street, Kilbirnie, Wellington
Sunday 28th September 2014*

PRESENT

Board

Brent Layton (Chairman), Clive Power, Geoff Brown, Bruce Cotterill, Ian Hunt, Margaret McKee

Life Members

John Mace (President)

Regional delegates

Carlrine Gillespie (Northland), Willem Coetzee, Sarah Thomas (Auckland), Jeannie Sibun, Jay McFayden (Counties Manukau), Bronwen Radford, Karen Nixon (Bay of Plenty), Simon Perry, Cherie McCleery (Waikato), Claire Weir, Chris Ogier (Taranaki), Dianne Farmer, (Manawatu), Mark Berge (Wellington), Hamish Neil, Stephen Fryer (Nelson/Marlborough), Wayne Rollinson, Graham Scammell (Canterbury/West Coast), Peter Deans (Otago), Geoff Finnerty (Southland)

Guests

Chris Moller (Independent Working Group), Daniel Gerrard (Sport New Zealand), Nick Tongue, Nevill Sutton (NZSCTA)

SNZ Staff

Christian Renford (CEO), Lucinda du Plooy, Peter Carroll, Kent Stead, Donna Bouzaid

1. INTRODUCTIONS

John Mace (President), as Chair opened the 124th Annual General meeting and started with a welcome to all (regional delegates, observers, guests, the SNZ Board and SNZ Staff).

Christian Renford (CEO) then confirmed we have a quorum for the AGM.

Procedural rules were then stated and the Agenda for the meeting was explained.

APOLOGIES

Apologies for being absent were received from Don Stanley (Life Member), Noel Smith (Life Member), Enid Wordsworth (Life Member), Robin Jackson, Keith Bone (Hawkes Bay Poverty Bay), Sue Hewitt (Hawkes Bay Poverty Bay),



Moved by **Dianne Farmer (Manawatu)**, seconded by **Mark Berge (Wellington)**.

All in favour, Carried

INTRODUCTIONS

John Mace asked Brent Layton (Chairman of the Board) to introduce the Swimming New Zealand Board Members, giving a brief history on each.

Brent Layton congratulated Nick Tongue on his election to the Board and welcomed him to the team, and congratulated Bruce Cotterill on his reappointment to the Board by the SNZ Appointments Panel.

Brent Layton also noted that this is Ian Hunt's last AGM as a Board member of Swimming New Zealand. Brent thanked and congratulated Ian on his contribution to the Board since 2012, and previously on the Independent Working Group Review of Swimming New Zealand.

MEMORIAM

The meeting noted the following members who have passed away since last year's AGM:

- Mrs R (Bobbie) Smith
- Mr Norman Jeffs

John Mace gave a brief obituary of Bobbies's life and meaning to Swimming in New Zealand.

Bronwen Radford (Bay of Plenty) gave a brief obituary of Norm's life and meaning to Swimming in New Zealand.

The meeting then observed a moment of silence.

2. CONFIRMATION OF MINUTES

2013 AGM Minutes on 29 September 2013

John Mace asked that the minutes of the 2013 Annual General Meeting of Swimming New Zealand held Sunday 29th September 2013 be adopted as a true and correct record but asked if there was any discussion on this first.

Moved by **Jeannie Sibun (Counties Manukau)**, seconded by **Wayne Rollinson (Canterbury West Coast)** that the Minutes of the Annual General Meeting of Swimming New Zealand held 29 September 2013 are a true and correct record.

All in favour, Carried



3. REPORTS

John Mace received reports from Chair and CEO of Swimming New Zealand.

- Brent Layton gave the Chair Report.
- This was followed by Christian Renford who gave the CEO Report.

Motion

John Mace asked that the Chair and CEO Reports be received and adopted as a true and correct record.

*Moved by **Dianne Farmer (Manawatu)** and seconded by **Willem Coetzee (Auckland)**, that the 2014 Annual Report of Swimming New Zealand is a true and correct record and therefore be accepted and adopted.*

All in favour, Carried

4. FINANCIALS

John Mace requested that the 2013/14 Financial Statements be received.

Willem Coetzee (Auckland)** moved accordingly, seconded by **Mark Berge (Wellington)

Geoff Brown (Chair Audit & Risk) spoke about the Accounts – giving a brief overview of the financials.

Mark Berge (Wellington)** moved the 2013/14 Financial Statements, be adopted seconded by **Dianne Farmer (Manawatu)

All in favour, Carried

***Geoff Brown, (Board)** moved that Deloitte, Chartered Accountants be appointed as SNZ's auditors for the 2014/15 financial year, seconded by **Jeannie Sibun (Counties Manukau)**.*

All in favour, Carried

5. SWIMMING NEW ZEALAND CONSTITUTION

John Mace asked Brent Layton (Chairman) to move the motion to amend the Swimming New Zealand Constitution as proposed by the Board, giving a brief overview of the consultation process with Regional Associations.

*Moved by **Brent Layton (Chair)** and seconded by **Geoff Brown (Board)** that the Swimming New Zealand Constitution (October 2012) be amended as proposed by the Board in the Draft Swimming New Zealand Constitution (August 2014)*

John Mace requested any discussion on the proposed Rules changes in numerical order.



Constitution Rule Number	Board Recommendation	Constitution Page Number
Status 3.1e	Delete	2
Objects 4.2j	Delete last wording	3
Members and Database 6.1c	Reword	4
Members and Database 6.3c	Additional wording	5
Regions and Regional Associations 8.2b	Delete and renumber	6
Regions and Regional Associations 8.6e	Delete	8
Member Clubs 9.1b	Change requirements	8
Competition Zones 10.3	Delete and renumber	9 and 10
Competition Zones 10.4f	Delete and renumber	10
Competition Zones 10.5	Renumber	10
Appointment Panel 11.5	Additional requirements	11
Board 13.7	'Child' to 'member'	16
Finance 18.4	Delete and additional wording	19
Disputes/ Appeals 21.1	Delete and additional wording	19
Disputes/ Appeals 21.3	Delete and additional wording	20
Liquidation 23.2	Delete charities reference	21
Transition 27.2-27.5	Delete and renumber	22
Transition 27.8-27.10	Renumber	23
Transition 27.11 and part 27.12	Delete and renumber	24

Following brief discussion and clarification of several amendments the motion was put to the vote

John Mace confirmed that the motion will require 51% of the votes in attendance at the meeting in order to pass.

The motion was voted on by a display of Regional voting cards

Carried Unanimously

6. PRESENTATIONS

Donna Bouzaid (High Performance Development Coach) was introduced and gave an update on High Performance Development Strategy and what it meant with upcoming changes and plans.

Kent Stead (Events and Membership Manager) was introduced and gave an update on the rollout of the National Database and Calendar of Events Programming

Awards

John Mace requested Brent Layton (Chair) to announce the SNZ Service and Honours Awards as approved by the SNZ Board.



Service Awards	Dave Beattie	Counties Manukau
	Suzanne Speer	Auckland
	Fiona Campbell	Canterbury West Coast
	Horst Miehe	Counties Manukau
Honours Awards	Ron Clarke	Canterbury West Coast
	Judith Wright	Auckland
	Jo Draisey	Auckland
	Lyn Sutherland	Southland
	Dianne Farmer	Manawatu
	Donna Bouzaid	Taranaki

Dianne Farmer and Donna Bouzaid who were in attendance were congratulated by the President.

Brent Layton noted in accordance with the Terms of Reference one member of the SNZ Awards Committee retires this year. Nominations have been called for this vacant position from members of Swimming New Zealand who have the appropriate experience.

Brent announced Dianne Farmer (Manawatu) has been appointed by the Board to the SNZ Awards Committee.

John Mace called a 5 minute recess.

7. ANY OTHER ITEM OF BUSINESS AS NOTIFIED UNDER RULE 15.3

Item of business notified by Swimming Nelson Marlborough, Amendment to Rule 9.1 of the Swimming New Zealand Constitution.

Hamish Neil (Nelson/Marlborough) withdrew the item of business as notified under Rule 15.3. All matters for consideration in the Nelson/Marlborough item of business have been dealt with in the adoption of the Boards proposal in section 5.

Hamish Neil congratulated the Board on a thorough consultation process with Regional Associations and the adoption of the Swimming New Zealand Constitution (August 2014).

8. ELECTION OF PRESIDENT

The nomination of John Mace was explained by the Brent Layton (Chair).

Brent Layton (Chair) moved to accept John Mace as the Swimming New Zealand President, seconded by **Jeannie Sibun (Counties Manukau)**.

All in favour, Carried

Brent Layton congratulated John Mace on his appointment and invited him to the Board table where John verbally accepted his position as President.



9. GENERAL BUSINESS

No items were raised.

10. CLOSE OF MEETING

John Mace then declared the 124th Swimming New Zealand Annual General Meeting closed at 1.05pm.

Signed as a true and correct record:

John Mace

President

Date: _____

